

**EAST WENATCHEE WATER DISTRICT
REGULAR BOARD MEETING**

December 6 2006

The regular meeting of the Board of Commissioners of the East Wenatchee Water District was held in the District's Office at 692 Eastmont Avenue at 3:00 PM. Members present: Matt Warner, Mike McCourt and Glen Broadsword. Others present: Greg Brizendine, Jennifer Leonhardt, Bill Brown, Dave Smith and Mike Arch.

The meeting minutes of November 15, 2006 and November 29, 2006, were reviewed. A motion was made by Commissioner McCourt to accept the minutes as presented and seconded by Commissioner Broadsword. Motion carried unanimously.

Vouchers No. 12342 to 12366 were presented in the amount of \$171,988.49 and Vouchers No. 12318 to 12341 were presented in the amount of \$56,908.67. Commissioner Broadsword made motion approving the vouchers as presented. Commissioner McCourt seconded the motion. Motion carried unanimously.

Greg mentioned that we discussed the outsourcing of our billing with Automatic Funds Transfer Service. We had two other responses from DataBar at \$.64 per billing and Data Prose at \$.58 per billing. Commissioner McCourt made a motion authorizing the outsourcing of our billing statements to AFTS (Seattle) for approximately \$.47 per billing. Commissioner Broadsword seconded the motion. Motion carried unanimously. The staff will work with AFTS on the format and look of the billing statements and bring it back to the Commissioners for approval.

Greg mentioned that some of the customers who bought meters before the PIF went up in May have had their meters installed, but have requested the meters to be turned off and we are not billing them for the bi-monthly charge. The Commissioners and Greg agree that the accounts were to be installed and activated before the end of the year.

Greg told the Commissioner that a lot of our customers (snowbirds) go south for the winter and they turn their meter off or have the District turn the meter off. At the present time we charge \$5.00 to turn off the meter and \$5.00 to turn the meter on in the spring. Greg suggested increasing the charge as it takes about a 1-2 hours worth of work for the entire process from turning the meter off to sending them a bill. Greg reminded the Commissioners that they, along with Mike Arch and Randy, have discussed this issue over the last couple of years during rate discussions. There was a brief discussion and the Commissioners decided that we will bill them base rate during the winter months whether the meter is on or off. We will also put this information in our Consumer Confidence Report and on the back of new full page billing statements. This new policy will take affect January 1, 2007.

The Commissioners looked over the WASWD calendar for December. Commissioners McCourt and Warner will attend the Section 1 meeting this Friday in Moses Lake. Commissioner Warner will attend the Board of Director's meeting on December 18, 2006. Commissioner McCourt made a motion authorizing the attendance of these meetings. Commissioner Broadsword seconded the motion. Motion carried unanimously.

Greg told the Commissioners that Roger LeRay, a resident on 12th St SE, came in wanting to know if he could get service at his property from the Water District. Greg said that he originally believed that the property was not in our service area. After more research, Greg and Howard discovered that according to our new updated maps that the property is in our service area. Mr. LeRay did purchase one meter, but would like another one. Our policy states one meter per parcel and the lot needs to be within two properties of the water main. The Commissioners agreed to maintain current policy. Greg will call Me. LeRay and explain the decision. Mr. LeRay can do a boundary line adjustment or create another legal lot if he wants a separate service.

The next regular meeting will be December 13, 2006, at 3:00pm. Commissioner Warner made a motion to adjourn the meeting at 4:55pm. Commissioner Broadsword seconded the motion. Motion carried unanimously.

Matt Warner, President

Glen Broadsword, Vice President

Mike McCourt, Secretary