

**EAST WENATCHEE WATER DISTRICT
REGULAR BOARD MEETING**

May 6, 2009

The regular meeting of the Board of Commissioners of the East Wenatchee Water District was held in the District's Office at 692 Eastmont Avenue at 4:00 PM. Members present: John Sterk, Mike McCourt and Terry Barnes. Others present: Greg Brizendine, Mike Arch, Randy Asplund, Vince Johnston and Jennifer Leonhardt. Guests included, Jim Davis, Fred Wiltse, Cora Clark and Brian Egan.

The meeting minutes of April 15, 2009, regular board meeting were presented. A motion was made by Commissioner McCourt to accept the meeting minutes as presented and seconded by Commissioner Barnes. Motion carried unanimously.

Vouchers No. 5309 to 5330 in the amount of \$270,656.63 and Vouchers No. 5331 to 5349 in the amount of \$172,097.27 were presented. Commissioner McCourt made a motion approving the vouchers. Commissioner Barnes seconded the motion. Motion carried unanimously.

Commissioner Sterk asked Mike Arch about one of the expenses posted on the voucher list. It is related to a PDA request expense. Commissioner Sterk asked Dave to summarize costs associated with Mr. Wiltse's PDA requests over the last 2-3 years. Dave will prepare the information for the next regular meeting.

Vince gave the plant report for April. There were 9 meters sold, bringing the total to 20 meters for the year. There were four main leaks and approximately 400 meters changed to radio read meters.

Greg said that he, Vince and Jeff Johnston have created the job description for the new GIS position. Greg will send the job description to the union and after the Commissioners approve it, so the union can review it. Commissioner McCourt made a motion approving the job description. Commissioner Barnes seconded the motion. Motion carried unanimously. Greg will forward the job description to Don Boxford at the union.

Greg told the Commissioners that many of the utilities in the State of Washington are devising a state wide mutual aid agreement. This will enable an entity to help another entity that may be involved with a natural disaster or some other kind of emergency. Commissioner Barnes said that he would like to read over the agreement. Greg said that a motion can be made at the next regular meeting.

Greg told the Commissioners that the District has placed liens on two of CDL Developments properties. The total for both liens is \$27,654.85. Greg also noted that we have pulled the hydrant valve for CDL to control dust. Service was terminated because they exhausted their \$2,000 deposit and didn't provide additional funds to cover additional water.

Greg handed out Resolution No. 605. This resolution accepts the developer extension of Canyon Hills Division 8. Commissioner McCourt made a motion accepting the resolution as written. Commissioner Barnes seconded the motion. Motion carried unanimously.

Greg and Vince are proposing the District surplus the Kubota Tractor, Truck #4-1988 Ford F250 and the 1998 Jeep Grand Cherokee. Commissioner McCourt made a motion approving the surplus of this equipment and for the equipment to go to the auction. Commissioner Barnes seconded the motion. Motion carried unanimously.

Greg and Randy said that Douglas County opened bids for their road improvement project on Baker from 23rd to 27th. J & K Earthworks was the apparent low bidder. The Water District portion of the project is approximately \$205,000. Commissioner McCourt made a motion authorizing Greg to tell the County we concur with the bid. Commissioner Barnes seconded the motion. Motion carried unanimously.

Greg told the Commissioners that he and Mike Arch have developed a PDA request form. This form allows the District to track public record requests better. Commissioner McCourt made a motion approving the form. Commissioner Barnes seconded the motion. Motion carried unanimously.

Greg informed the Commissioners that Dave has had some trouble collecting past due funds from contractors for bills owed. Dave looked into bill collection agencies. Greg and Dave propose working with the Armada Corporation, which is here locally. Commissioner Barnes made a motion authorizing Greg and Dave to enter into the agreement with Armada. Commissioner McCourt seconded the motion. Motion carried unanimously.

Randy gave an update on the Baker Flats ULID. Selland is continuing work on the pipeline and may be done with that portion by this Friday. Randy and Greg met with Selland two weeks ago regarding the change order for the slope issue at the reservoir site. We have not heard back from Selland yet, but Randy anticipates that he will hear from Selland this week.

Greg presented Resolution No. 604—local facilities charge for property owners outside ULID area. As discussed at the last regular meeting, the property owners adjacent to the project on Cascade will have a local facilities charge along with the charges for getting service to their property. There is also a one page form that each property owner requesting service will sign, acknowledging the different cost elements. Commissioner McCourt made a motion approving the Resolution as written. Commissioner Barnes seconded the motion. Motion carried unanimously.

Greg said that he has the reimbursement agreement for Vista Del Rio. Mike Arch said that he will need to change some of the language in the agreement due to some changes in the law. Commissioner Barnes made a motion approving the reimbursement agreement. Commissioner McCourt seconded the motion. Motion carried unanimously.

The next regular meeting will be Friday, May 15, 2009 at 3:00pm. Commissioner McCourt made a motion to adjourn the meeting at 4:25pm. Commissioner Barnes seconded the motion. Motion carried unanimously.

John Sterk, President

Mike McCourt, Vice President

Terry Barnes, Secretary