

**RESOLUTION NO. 437**

**AUTHORIZING THE EAST WENATCHEE WATER DISTRICT TO  
WRITE THEIR OWN WARRANTS AND SERVE AS THEIR OWN AUDITOR**

WHEREAS, over the past years the East Wenatchee Water District has utilized the services of the Douglas County Auditor in preparing warrants to its various vendors, which were approved in voucher form by the Board of Commissioners of the District and forwarded to the Auditor's Office for processing, and

WHEREAS, the above method used during previous years appears to cause much duplication and unnecessary paper work and whereby the District does have the personnel qualified to process the warrants in a timely and efficient manner, thereby allowing the District to take advantage in processing warrants to vendors who encourage a discount to their customers who pay their obligation early, and

WHEREAS, R.C.W. 70.44.171, does provide for Special Purpose Districts to act as their own Auditor and the Board of Commissioners deem it to be in the best interest of the District to process the accounts payable in-house with District personnel.

NOW THEREFORE, BE IT HEREBY RESOLVED by the BOARD OF COMMISSIONERS of the EAST WENATCHEE WATER DISTRICT, the following procedures are established

1. CERTIFICATION OF VOUCHERS

The Water District's controller will serve as the certifying official for all future vouchers and in his absence, the District's manager will serve as alternate certifying official.

A Voucher Approval Register will be approved and signed at a District legal Commission Meeting by a quorum of the Board of Water Commissioner approving the vouchers by payee name and amount and with the total amount of the vouchers designated and approved.

The minutes of the meeting at which the Voucher Approval Register is signed must reflect the numbers of the vouchers approved and the total amount approved for payment

2. SIGNING OF WARRANTS:

The Water District's Controller is hereby authorized to sign all warrants and the District's Manager will act as alternate if the Controller is absent, approved for payment on the Voucher Approval Register and signed by the Water District Commissioners.

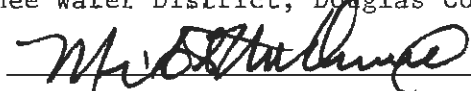
3. BANK OF RECORD AND ESTABLISHMENT OF ACCOUNTS:

The Washington Trust Bank located in East Wenatchee, Washington will be the District's Bank of Record for any necessary accounts for deposit of approved amounts for Federal withholding funds, FICA funds and any other accounts that may be necessary. The Key Bank located in Waterville, Washington will be the Bank of Record for the Maintenance and Operation Warrants.

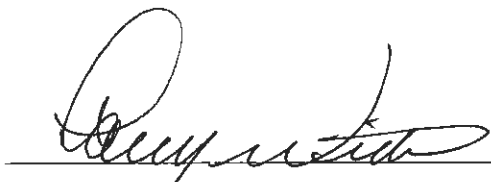
4. INVESTMENT OF FUNDS:

The Water District's Controller is authorized to instruct the Douglas County Treasurer, as exofficio Treasurer of the District, to invest funds of the Water District for a designated period of time in investments according to the State of

Washington laws. ADOPTED, this 29th day of January, 1996, by the Board of Commissioners of the East Wenatchee Water District, Douglas County, WA at a regular meeting thereof.

  
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Michael T. McCourt, President

ATTEST:

  
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Larry D. Witte, Secretary/Treasurer

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