

## RESOLUTION NO. 773

## POLICY TERMINATING SUSPENDED ACCOUNTS

WHEREAS, the District has many customer accounts that are “suspended.” Said “suspended” accounts are accounts where the customer has purchased the meter (at the current rate or some previous rate) but the customer is not billed because they have elected to keep the meter off; and

WHEREAS, the Washington State Auditor’s office (the “Auditor”) and the FCS Group (“FCSG”) advised the District that it would be best practice to establish a policy for the “suspended” accounts; and

WHEREAS, in conjunction with the recommendations of the Auditor and FCSG, it is beneficial for the District to establish a policy regarding these services, as district resources are used to maintain its facilities and perform other functions related to the “suspended” accounts (the purchased but unused meter); and,

WHEREAS, in order to recoup costs associated with the “suspended” accounts and to better track the “suspended” accounts, the Board of the East Wenatchee Water District has determined that it is in the best interests of the District to stop allowing “suspended” accounts; and,

WHEREAS, the District has determined that, in conjunction with a recommendation of FCSG, hereafter, all accounts with a meter shall incur at least a “base” fee; and,

WHEREAS, the District will allow a grace period until January 1, 2023 while moving away from “suspended” accounts. This grace period will allow customers with “suspended” accounts to decide upon one of the following two options:

1. Whether they wish to surrender the meter; or,
2. Whether they wish to continue meter connection at the current rate structure and pay the minimum “base” fee; and,


WHEREAS, any current or future customer who wishes to terminate service to their property shall sign the Water Meter Surrender Agreement; and,

WHEREAS, at the point this resolution is adopted, new meters purchased will be responsible for monthly fees at the current rates; and,

WHEREAS, the Board of the East Wenatchee Water District will allow the manager of the District to set the “base” fee in conjunction with its normal rate structure.

NOW THEREFORE, BE IT HEREBY RESOLVED by the BOARD OF COMMISSIONERS of the EAST WENATCHEE WATER DISTRICT, effective January 1, 2023, the District will activate all “suspended” accounts and they will be billed the monthly base charge. In the alternative, the customer may surrender his, her or their “suspended” meter pursuant to terms and conditions set by the District manager. The District shall provide sufficient notice to those with “suspended” accounts of this change in policy.

ADOPTED, by the BOARD OF COMMISSIONERS of the EAST WENATCHEE WATER DISTRICT, Douglas County, Washington at a regular meeting thereof, on this 2nd day of February, 2022.

  
 \_\_\_\_\_  
 Nick Warner, President

ATTEST:

  
 \_\_\_\_\_  
 Tracy Petersen, Secretary



**COMMISSIONERS:**

Terry Barnes  
Nick Warner  
Tracy Petersen

Vince Johnston, Manager

# **East Wenatchee Water District**

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## **WATER METER SURRENDER AGREEMENT**

I, as the landowner or authorized representative of the landowner for the property address of \_\_\_\_\_ (the "Property Address"), hereby request that my water meter at the Property Address be disconnected from service by the East Wenatchee Water District and the meter be surrendered. I understand that by signing below there will no longer be a water meter to service this location/address. I also understand that I am responsible for all service charges associated with this account prior to surrender of the meter. If the meter was never connected, there will be no charges. There are no service charges for removal of the meter.

I am fully aware and understand that if I or any other person request water to (Property Address) in the future, it will be treated as a new account. Such a request is subject to water availability and any regulatory requirements and applicable fees. Applications and all other costs and conditions associated with water service will be the responsibility of the owner or developer at the then current price. I hereby surrender the water meter associated with the Property Address to the East Wenatchee Water District.

\_\_\_\_\_  
Requested surrender date

\_\_\_\_\_  
Signature of the property owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone Number

*Office use only*

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Initials

\_\_\_\_\_  
Reference Number

\_\_\_\_\_  
Service Location